



**2022 ANNUAL AFFIDAVIT FOR CLASS 7C INCENTIVE PROPERTIES**

**Date:** \_\_\_\_\_

**Control #:** \_\_\_\_\_

As the owner of Class 7C property(s), you are required to file specific information with Cook County Assessor's Office. **Failure to file a completed, original affidavit with the correct information by the required deadline can result in the loss of your Incentive.**

Complete this affidavit, have your signature notarized, list the Permanent Index Number(s) of each parcel of your property receiving an Incentive, and return this affidavit to the Cook County Assessor's Office by **February 28, 2022**.

List the **Permanent Index Number(s)** of each parcel of your Class 7C property below:

*(Use additional paper if necessary)*

1. \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_

3. \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_

2. \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_

4. \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_

*If your answer to any of the following questions 1, 2, 3 or 4 is YES you must complete the appropriate section(s) of the Incentive Information Sheet.*

**Please answer the following questions:**

1. Was there a change of **use** since this property qualified for the tax incentive? YES \_\_\_\_\_ NO \_\_\_\_\_
2. Was there a change of **ownership** of the property during last 3 years? YES \_\_\_\_\_ NO \_\_\_\_\_
3. Was there a change of **occupancy** (*tenancy*) of the property during last 3 years? YES \_\_\_\_\_ NO \_\_\_\_\_
4. Is the property vacant? YES \_\_\_\_\_ NO \_\_\_\_\_
5. Total Building Square Feet: \_\_\_\_\_
6. Address of the property receiving Class 7C:  
\_\_\_\_\_  
\_\_\_\_\_

For Owner Occupied properties complete the following information: *If property is leased then complete Tenant Roll for Incentive Properties*).

Owner Name: \_\_\_\_\_

Property Use (*detailed*): \_\_\_\_\_

Owner Occupied Square Feet: \_\_\_\_\_

Employees: Full Time: \_\_\_\_\_ Part Time: \_\_\_\_\_

# INCENTIVE INFORMATION SHEET

Class 7C

To be completed if you answered "YES" to either of questions 1 through 4 on page 1 of this affidavit.

## 1. Change of Use:

If any, please provide detailed description below (*use another sheet if more space is needed*):

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## 2. Change of Ownership:

Buyer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Transfer: \_\_\_\_\_

**Note: Submit evidence of transfer (*Deed, Closing Statement...*)**

## 3. Change of Occupancy (*tenancy*):

If any, please describe below:

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Date of Change: \_\_\_\_\_

Reason for Change: \_\_\_\_\_

## 4. Is Property Vacant?:

If YES – Since When: \_\_\_\_\_

Percentage of Vacancy: \_\_\_\_\_



**TENANT ROLL  
FOR LEASED INCENTIVE PROPERTIES**

**(Must be completed if property is leased)**

Complete detailed description of each occupant's use - submit captioned photos supporting usage  
(Attached additional sheets, if necessary)

1. SF/LEASED

TENANT

\_\_\_\_\_

PROPERTY USE: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. SF/LEASED

TENANT

\_\_\_\_\_

PROPERTY USE: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. SF/LEASED

TENANT

\_\_\_\_\_

PROPERTY USE: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. SF/LEASED

TENANT

\_\_\_\_\_

PROPERTY USE: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Under oath, I state that I have accurately listed all of my property receiving a Class 7C Incentive by Permanent Index Number(s) on this affidavit and that all information is true, complete and correct.

Owner: \_\_\_\_\_  
(Print name)

Representative (if not owner): \_\_\_\_\_  
(Print name)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email address: \_\_\_\_\_

*I, the undersigned, certify that I have read this Affidavit and the statements set forth in this Affidavit and the attachments hereto are true and correct. Except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Subscribed and sworn to,  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**RETURN TO:  
Fritz Kaegi  
Cook County Assessor  
ATTN: Incentive Department  
118 N. Clark Street  
Room 301  
Chicago, Illinois 60602**