

COOK COUNTY ASSESSOR

FRITZ KAEGI



COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, RM 320
CHICAGO, IL 60602
PHONE: 312.443.5323
WWW.COOKCOUNTYASSESSOR.COM

Request for Assessment by Legal Description

Tax Year		Installment
Property Index Number(s)	Attorney / Representative / Taxpayer	
Property Index Number(s)	Attorney / Representative / Taxpayer Mailing Address	
Property Street Address	Unit #	City
City	State	Zip
Township	Volume	Daytime Phone Number
	Purchaser	Seller

Information received (check one of the following):

- Condo (commercial and residential)
- Townhouse
- Single family home
- Vacant Land
- Other

Has a petition for division been filed?

- Yes No

If yes, division number: _____

CCRD Doc: _____

Recorded Year: _____

Required documentation:

Condos:

- Copy of recorded deed
- Copy of the first page of the condominium declaration AND a copy of the percentage of ownership page

Townhouse / single family home / vacant land:

- Copy of Plat of Survey
- Copy of recorded deed

Exemption Requested?

- Copy of Exemption Application
- Copy of State ID

Deliver or mail this completed application (with the required documents) to:

Cook County Assessor's Office
Divisions (Assessment by Legal) Department
118 North Clark Street, 3rd Floor
Chicago, IL 60602

Signature of Owner/Lessee or Representative

Date

PLEASE NOTE: Each unit and/or address must have an individual application filed.

No electronic submissions will be accepted. Please be advised, not all requests may be processed by the payment due date. Condominiums and commercial properties are sometimes complex and assessments by legal may not always be possible.

FOR OFFICE USE ONLY

Date of Receipt	Date of Transmittal to Treasurer	Mainframe Occupancy
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