



Senior Exemption
Certificate of Error (C/E) Application

*C/E Tax Year

If you have questions, please contact our office.

Office use only:
C/E Number

Section 1: Applicant's Current Information

*Name of Applicant (Taxpayer/Owner)

____ / ____ / ____
*Date of Birth (Month / Day / Year)

____-____-____
*Daytime phone number

Current Mailing Address

Information about Property:

*** = Required.**

*Property Address and Street

_____*City _____*State _____*Zip

*Property Index Number (PIN)
If this property is prorated, please submit a separate application for each PIN.

Section 2: Required Supporting Documents

Supporting documents are **required** with this application to verify applicant's identity, date of birth, property occupancy in the C/E tax year, and property tax liability. See back of form for eligibility and supporting documents.

Section 3: Applicant Attestation and Signature

- I affirm that in the Certificate of Error (C/E) Tax Year listed above:
 - I was 65 years old or older;
 - I occupied this property as a residence;
 - I own this property or have a legal, equitable, or leasehold interest in this property; **and**
 - I was liable for paying real estate taxes on this property.
- I further affirm that I have not received a Senior Exemption for another property in the C/E Tax Year.
- I understand that if this Senior Exemption is granted in error, this property may be subject to a lien for back taxes and penalties in accordance with Section 9-275 of the Illinois Property Tax Code.
- I hereby apply for the Senior Exemption for the Certificate of Error Tax Year listed above.

*Applicant's signature

*Date

Instructions: Mail (or submit in person) this application and supporting documents to a Cook County Assessor's Office.

- Chicago:** 118 N. Clark St., Room 320, Chicago, IL 60602
- Skokie:** 5600 Old Orchard Road, Room 149, Skokie, IL 60077
- Bridgeview:** 10200 S. 76th Ave., Room 237, Bridgeview, IL 60455
- Markham:** 16501 S. Kedzie Ave., Room 237, Markham, IL 60426

THIS IS AN APPLICATION ONLY. Once you have submitted the appropriate application and documentation and they are approved, your Certificate of Error will be issued. You will be sent a letter once your Certificate of Error has been certified. This letter will provide information about obtaining a refund, if one is warranted.

Questions? Please call us at (312) 443-7550 for help in English, Español, and Polskim.



Senior Exemption Certificate of Error: Eligibility and Supporting Documents

The Senior Citizen Exemption Certificate of Error (C/E) is available to qualified owners of residential properties who did not receive a Senior Exemption for the tax year in question. The Assessor's Office can issue a C/E for at least three years prior to the current tax year. To demonstrate eligibility, you must provide documents that verify your (the applicant's) identity, date of birth, property occupancy, and tax liability.

Important: Be sure to supply all verification document(s) required. If someone is assisting/representing the applicant in submitting this application, please **also** supply an Attorney/Representative Authorization Form.

Step 1: Verify Identity and Occupancy of this Property during C/E Tax Year

The photo ID you provide must be current and not expired. **If your name is different** between any verification document(s) provided for Step 1 or Step 2, you must **also** submit documentation sufficient to explain the name change, such as a certified marriage certificate, certified divorce decree, etc.

One photo ID from List A may meet all requirements.

<p>The name and property address must verify the application. The date of issue must verify that you occupied this property in the C/E Tax Year.</p>	<p>List A: Photo IDs that verify identity, date of birth, and 2019 occupancy</p> <ul style="list-style-type: none"> • Illinois Drivers License / ID Card • Matrícula Consular ID • City of Chicago ID Card
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OR please provide one photo ID from List B and one document from List C.

<p>The name on the photo ID must verify the application.</p> <p>The name, property address, and date of the List C document must verify that you occupied this property in the C/E Tax Year.</p>	<p>List B: Photo IDs that verify identity and date of birth</p> <ul style="list-style-type: none"> • Illinois Drivers License / ID Card • Matrícula Consular ID • City of Chicago ID Card • Passport • Certificate of Naturalization (N-550/N-570) • Permanent Resident Card (I-551) • Refugee Travel Document (I-571) • Employment Authorization Card (I-766) 	<p>List C: Documents that verify occupancy in the C/E Tax Year</p> <ul style="list-style-type: none"> • Occupancy Affidavit (available at cookcountyassessor.com) • Mailed bank statement • Mailed landline, cable, or internet bill • Mailed pay stub or Social Security Award letter • Voting record from 2019 (from Cook County Clerk's office or Chicago Board of Elections)
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Step 2: Verify Property Tax Liability for this Property during the C/E Tax Year

If you **are** listed on the **deed** recorded at the Office of the Cook County Recorder of Deeds:

This verifies your property tax liability. The Assessor's Office staff can verify recorded deeds for you, so you do not need to provide a document.

OR if you are **not** listed on the recorded deed:

<p>Please provide one of the following documents to verify you are liable for payment of property taxes for this property.</p>	<ul style="list-style-type: none"> • Deed (if not recorded) or contract for a deed • Lease • Trust • Stock certificate • Occupancy agreement
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OCCUPANCY AFFIDAVIT

Affiant's Name: _____ Phone #: (____) _____

Affiant's Current Address: _____
(property address, city, state and zip code)

I, _____, do hereby state under oath as follows:
(Affiant's name)

From _____ to _____, I occupied as my principal residence
(date) (date)

the property commonly known as _____ and
(property address, city, state and zip code)

identified by Property Index Number(s) _____,

and I did not request or receive a homestead exemption on a different property for any of those years.

I swear that the facts stated above are true and complete.

Signature of Affiant (required)