

## REGISTERING IN THE ONLINE APPEAL SITE

On your browser of choice, type the online appeal URL as follows:

<https://propertytaxfilings.cookcountyil.gov/>

If you have never used the Cook County online appeal application before or have yet to register, please click on the [New User? Create an account](#) link in the home page to register.



**COOK COUNTY  
GOVERNMENT**

### Login

Email

Password

Login

[Forgot password?](#)

[New user? Create an account](#)

Once you have clicked, you will be routed to the Account Registration page to register.



**COOK COUNTY  
GOVERNMENT**

### Account Registration

To register for a new account, complete the information below and click the Register button.

Email

Password

8-character minimum; case-sensitive

Register

Please enter a valid email address and create an 8-character minimum, case sensitive password. Please note that registration and filing notifications will be sent to account registration email and not any other email addresses that CCAO may have on record.

Click **Register**.



**COOK COUNTY  
GOVERNMENT**

## Account Registration

To register for a new account, complete the information below and click the Register button.

**Email**

☒

**Password**

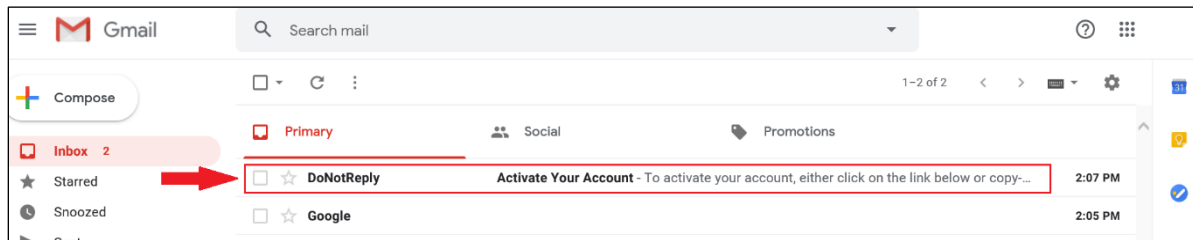
☒

8-character minimum; case-sensitive

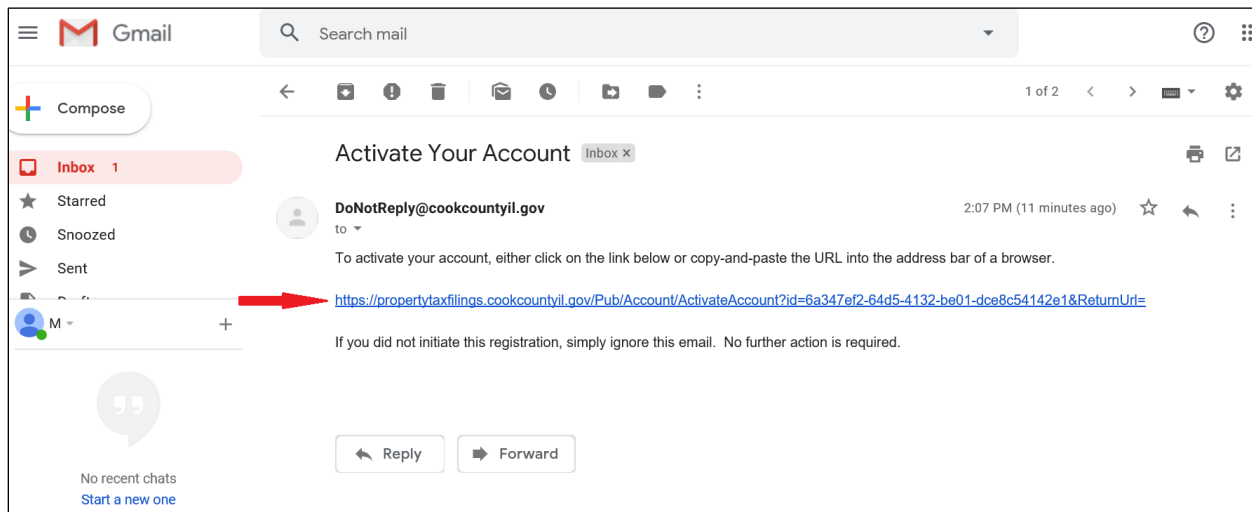
You will receive a message that your account has been created; please check the email address you used for registration for instructions on how to complete the registration process.



In your email inbox, open the **Active Your Account** email sent by **DoNotReply@cookcountyil.gov**. If you do not see this email in your inbox, please check your Spam folder.



Once the **Active Your Account** email has been opened, click on the link or copy and paste the URL into the address bar of your browser to complete the registration process.



You will be rerouted back to the online appeal application and you should see a message confirming that your account has been activated. You can now login and submit an online appeal filing!



## NAVIGATING THE ONLINE APPEAL SITE

Once you have completed the registration process in the online appeal site, you will be able to log into the online appeal application at any time.

Enter the online appeal application URL into your browser of choice and hit enter.

<https://propertytaxfilings.cookcountyil.gov/>

A screenshot of the login page for the Cook County Government online appeal site. It features the Cook County Seal on the left and the text "COOK COUNTY GOVERNMENT" on the right. Below the seal, the heading "Login" is displayed. Underneath, there are two input fields: "Email" with the value "cookassessor1@gmail.com" and "Password" with masked characters. A "Login" button is positioned below the password field. At the bottom, there are two links: "Forgot password?" and "New user? Create an account".

In the home page, you will be able to click on the following tabs within the online appeal application:

[Available Filings](#) - Filer can view and select from the different filing types available for online submittal via the online appeal application.

## Available Filings

To create a new filing, click on a filing type below.

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Commercial\)](#)

Cook County Assessor's Office Commercial Real Estate Assessed Valuation Appeal

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Condo/Coop\)](#)

Cook County Assessor's Office Condo/Coop Real Estate Assessed Valuation Appeal

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Incentive\)](#)

Cook County Assessor's Office Real Estate Assessed Valuation Incentive Appeal

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Residential\)](#)

Cook County Assessor's Office Residential Real Estate Assessed Valuation Appeal

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Vacant Land\)](#)

Cook County Assessor's Office Vacant Land Real Estate Assessed Valuation Appeal

### Available Filings – Appeal Filing Tabs

All appeal filings will have the same tabs within the filing, the only exception being Residential Appeal Filing due to available property characteristics for that property type.

<b>Activity Window</b>	Filer can review information on the primary subject PIN, the relevant Township's Open/Close dates, acknowledgement of reading and understanding the town's open/close schedule and the CCAO Official Rules for Appeal (link provided).
<b>Verify Parcel</b>	<p>Filer can review the primary subject PIN and property location; filer will also receive an error message if they are in the wrong filing form type based on the PIN's classification code.</p> <p>If the Subject PIN has been issued a Real Property Income and Expense (RPIE) code, the code will also appear in this page.</p>
<b>Primary PIN</b>	Filer can request a Certificate of Error (CoE) on the primary subject PIN. If any of the boxes are selected for the available CoE years, the filer will be required to submit a CoE form and documentation in support of their CoE request prior to clicking Submit at the end of the filing.
<b>Additional PINs</b>	Filer can add additional related PINs, as defined by the CCAO Appeal Rules, in the provided grid. Filer will also be able to request a CoE on the additional PINs.
<b>Filer</b>	<p>Filer can indicate if they are filing as a pro se filer or whether they are filing as an authorized attorney or tax representative.</p> <p>If the filer is an attorney or tax representative, they must have an active code registered with either the Cook Board of Review or Assessor's Office. They will also be required to upload an executed Attorney Authorization Form at the time of appeal submittal.</p>
<b>Property Characteristics</b>	Filer can update property characteristics that are either incorrect or need to be updated for their Residential property.
<b>Appeal Application</b>	Filer can indicate the reason for their appeal and provide a brief explanation as to the rational for their appeal. A field check can also be requested in this tab.
<b>Attachments</b>	<p>Filer can upload and attach required and/or supporting documentation for their appeal. The documents referenced can change depending on the appeal filing type, reason(s) selected for appeal and filer type.</p> <p>If there appears to be an omission or discrepancy between the Attachments referenced in the online appeal application or those referenced in the CCAO Rules of Appeal, those referenced in the Rules will take precedence.</p>
<b>Submit</b>	Filer can complete and submit their appeal filing.

**My Filings** - Filer can view the list of filings that they have either started and/or submitted via the online appeal application; any of these filings will be available for review by the filer at any time. Filer can also view their filings as Tiles or List.

## Tile


**COOK COUNTY  
GOVERNMENT**

[Available Filings](#)
[My Filings](#)
[Message Center <sup>2</sup>](#)
[Account](#)
[Sign Out](#)

### My Filings

To view a filing, click on it below.

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Condo/Coop\)](#)

**Filing Id** 3850  
**Created** 01/21/2020 6:50 PM  
**Modified** 01/24/2020 2:11 PM  
**Status** Draft Filing Created, But Not Yet Submitted.  
**Primary Keys** Property Address:  Tax Year: 2020

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Residential\)](#)

**Filing Id** 3849  
**Created** 01/21/2020 6:47 PM  
**Modified** 01/21/2020 6:48 PM  
**Status** Draft Filing Created, But Not Yet Submitted.  
**Primary Keys** Property Address:  Tax Year: 2020

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Commercial\)](#)

**Filing Id** 3848  
**Created** 01/21/2020 6:44 PM  
**Modified** 01/21/2020 6:45 PM  
**Status** Draft Filing Created, But Not Yet Submitted.  
**Primary Keys** Property Address:  Tax Year: 2020

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Condo/Coop\)](#)

**Filing Id** 3847  
**Created** 01/21/2020 6:41 PM  
**Modified** 01/21/2020 6:42 PM  
**Status** Draft Filing Created, But Not Yet Submitted.  
**Primary Keys** Property Address:  Tax Year: 2020

## List

 <b>COOK COUNTY GOVERNMENT</b>						
<a href="#">Available Filings</a> <a href="#">My Filings</a> <a href="#">Message Center</a> <sup>2</sup> <a href="#">Account</a> <a href="#">Sign Out</a>						
<b>My Filings</b>						
To view a filing, click on it below.						
Filing Type	Filin...	Created	Modified	Status	Primary Keys	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Condo/Coop)</a>	3850	1/21/2020 6:50 PM	1/24/2020 2:11 PM	Draft Filing Created, But Not Yet Submitted.	Property Address: [REDACTED] ST ,PIN: [REDACTED] Tax Year:2020	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Residential)</a>	3849	1/21/2020 6:47 PM	1/21/2020 6:48 PM	Draft Filing Created, But Not Yet Submitted.	Property Address: [REDACTED] AVE 503,PIN: [REDACTED],Tax Year:2020	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Commercial)</a>	3848	1/21/2020 6:44 PM	1/21/2020 6:45 PM	Draft Filing Created, But Not Yet Submitted.	Property Address: [REDACTED] AVE 503,PIN: [REDACTED],Tax Year:2020	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Condo/Coop)</a>	3847	1/21/2020 6:41 PM	1/21/2020 6:42 PM	Draft Filing Created, But Not Yet Submitted.	Property Address: [REDACTED] AVE 503,PIN: [REDACTED] Tax Year:2020	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Incentive)</a>	3846	1/21/2020 6:32 PM	1/21/2020 6:35 PM	Submitted and Pending Review	Property Address: [REDACTED] AVE ,PIN: [REDACTED],Tax Year:2020	
<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Residential)</a>	3845	1/21/2020 6:08 PM	1/21/2020 6:09 PM	Draft Filing Created, But Not Yet Submitted.	Property Address: [REDACTED] ST ,PIN: [REDACTED],Tax Year:2020	

You will also be able to view the status of a specific created filing, including Filing Name, Filing ID (internal online appeal application filing number), date the filing was created and/or last modified, status of filing and key identifying components of that specific filing (most commonly Property Address, Property Index Number and/or Tax Year).

<a href="#">CCAO Appeals - Real Estate Assessed Valuation Appeal (Condo/Coop)</a>	
<b>Filing Id</b>	3850
<b>Created</b>	01/21/2020 6:50 PM
<b>Modified</b>	01/24/2020 2:11 PM
<b>Status</b>	Draft Filing Created, But Not Yet Submitted.
<b>Primary Keys</b>	Property Address: [REDACTED] Tax Year: 2020

If the filing has not been completed, you will be able to go back and resume your filing by clicking on the appeal filing link.



**Message Center** - Filer can view system generated messages based off of a submitted filing; confirmation of a submitted online appeal filing can be viewed here at any time.

Please note that you will not be able to initiate messages to CCAO via the application.

You can view the received message per filing by selecting a row on the grid.



**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   **Message Center**   Account   Sign Out

### Message Center

[Inbox](#)   [Sent Messages](#)

[Reply](#)   [Refresh](#)

From	Subject	Received
System	Incentive Appeal Filing - SUBMITTED Filing ID#3846	01/21/2020 6:34 PM
System	Incentive Appeal Filing - SUBMITTED Filing ID#3839	01/21/2020 5:44 PM
System	Residential Appeal Filing - SUBMITTED Filing ID#3268	01/06/2020 9:00 PM
System	Residential Appeal Filing - SUBMITTED Filing ID#3267	01/06/2020 8:15 PM

1 - 4 of 4 items

Select Message



**COOK COUNTY  
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### Message Center

[Inbox](#)   [Sent Messages](#)

[Reply](#)   [Refresh](#)

From	Subject	Received
System	Incentive Appeal Filing - SUBMITTED Filing ID#3846	01/21/2020 6:34 PM
System	Incentive Appeal Filing - SUBMITTED Filing ID#3839	01/21/2020 5:44 PM
System	Residential Appeal Filing - SUBMITTED Filing ID#3268	01/06/2020 9:00 PM
System	Residential Appeal Filing - SUBMITTED Filing ID#3267	01/06/2020 8:15 PM

1 - 4 of 4 items

Your Incentive Appeal filing , ID# 3846, has been Submitted.

If you have any questions please contact the Cook County Assessors Office.

To review your filing click the link below or copy and paste the link into your browser.

Thank you,

Cook County Assessors Office

[Account](#) - Filer can view, edit or deactivate their account.

**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   Message Center   Account   Sign Out

## Account

Email	cookassessor1@gmail.com	<a href="#">Change Email</a>
Password	<a href="#">Change Password</a>	
Account Management	<a href="#">Deactivate your account</a>	

[Sign Out](#) - Filer can sign out of the application.

## FILING AN ONLINE APPEAL

Log into the online appeal application at any time by entering the URL into your browser of choice and hit enter.

<https://propertytaxfilings.cookcountyil.gov/>

Select the applicable Appeal Filing form based on your property type.

Please note that the available appeal filing types are as follows:

- Real Estate Assessed Valuation Appeal – Commercial
- Real Estate Assessed Valuation Appeal – Condo/Coop (please note that this filing form must be used for both Commercial and Residential Condominiums)
- Real Estate Assessed Valuation Appeal – Incentive
- Real Estate Assessed Valuation Appeal – Omitted Assessment
- Real Estate Assessed Valuation Appeal – Residential
- Real Estate Assessed Valuation Appeal – Residential with Comparable Grid\*
- Real Estate Assessed Valuation Appeal – Vacant Land
- CCAO Appeals – 2021 Secondary Attachments

*\*Please see separate User Guide entitled – How to Use the Online Residential Appeal with Comparable Grid Filing.*

## Real Estate Assessed Valuation Appeal – Residential

Click on the **Real Estate Assessed Valuation Appeal – Residential** link to begin an appeal filing on a Residential property.

CCAO Appeals - Real Estate Assessed Valuation Appeal (Residential)  
Cook County Assessor's Office Residential Real Estate Assessed Valuation Appeal

You will be presented with the Real Estate Assessed Valuation Appeal Residential screen, where you will click on **Begin Filing** to proceed.



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Available Filings   My Filings   Message Center **1**   Account   Sign Out

### Real Estate Assessed Valuation Appeal (Residential)


This filing allows a user to file an Appeal on the following type of property:

Residential


Press "Begin Filing" to start filing and follow the instructions on the following page.

**Begin Filing**

You can either enter their property index number (PIN) to begin their appeal filing or the address if PIN is unknown; partial addresses can be entered. Once either PIN or address is enter, click **Search**.



**COOK COUNTY  
GOVERNMENT**

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### Real Estate Assessed Valuation Appeal (Residential)

#### Primary PIN Search





Please search for your property using one or more of the search options below. Once you find your property in the results grid click the 'Start Filing' button.

PIN (No dashes or spaces):

Parcel Street Address:

[Search](#)

#### Search Results

	PIN	Owner Name	Location Address	Township	Twp. Open Date	Twp. Close Date
<div>   <input type="text" value="0"/>   </div> <div>No items to display</div>						


Once Search is clicked, the application will produce search results based on your entry. If you enter a specific 14 digit PIN, the search results will only retrieve that PIN.

The Search Results grid displays the following information per PIN retrieved:

<b>Start Filing</b>	When this link is clicked, the filer will be able to begin the appeal filing on the selected PIN.
<b>PIN</b>	Property Index Number (PIN) of the Primary Subject PIN for appeal filing.
<b>Owner Name</b>	Taxpayer of record on the PIN.
<b>Location Address</b>	Property location (situs) of the PIN.
<b>Township</b>	Township in which the subject PIN is located in.
<b>Twp. Open Date</b>	Township opening date for appeals (first date appeals can be filed on that township).
<b>Twp. Close Date</b>	Township close date for appeals (last date appeals can be filed on that township).



## Search by PIN

**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   Message Center **1**   Account   Sign Out

### Real Estate Assessed Valuation Appeal (Residential)

#### Primary PIN Search

Please search for your property using one or more of the search options below. Once you find your property in the results grid click the 'Start Filing' button.

PIN (No dashes or spaces):

05074090140000

Parcel Street Address:

Search

#### Search Results

	PIN	Owner Name	Location Address	Township	Twp. Open Date	Twp. Close Date	
<a href="#">Start Filing</a>	05074090140000		414 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019	⌵

⏪ ⏩ 1 ⏪ ⏩

1 - 1 of 1 items

## Search by Partial Address



**COOK COUNTY  
GOVERNMENT**

[Available Filings](#)
[My Filings](#)
[Message Center](#)
[Account](#)
[Sign Out](#)

### Real Estate Assessed Valuation Appeal (Residential)

#### Primary PIN Search

Please search for your property using one or more of the search options below. Once you find your property in the results grid click the 'Start Filing' button.

PIN (No dashes or spaces):

Parcel Street Address:


[Search](#)

#### Search Results

	PIN	Owner Name	Location Address	Township	Twp. Open Date	Twp. Close Date
<a href="#">Start Filing</a>	05074090140000		414 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074090260000		400 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074100010000		415 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074100060000		401 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074100070000		401 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074100230000		411 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074100240000		409 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074130190000		380 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074140120000		355 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019
<a href="#">Start Filing</a>	05074170060000		340 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019

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## Search by Full Address



**COOK COUNTY  
GOVERNMENT**

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[My Filings](#)
[Message Center](#)
[Account](#)
[Sign Out](#)

### Real Estate Assessed Valuation Appeal (Residential)

#### Primary PIN Search

Please search for your property using one or more of the search options below. Once you find your property in the results grid click the 'Start Filing' button.

PIN (No dashes or spaces):

Parcel Street Address:

[Search](#)

#### Search Results

	PIN	Owner Name	Location Address	Township	Twp. Open Date	Twp. Close Date
<a href="#">Start Filing</a>	05074090140000		414 RANDOLPH ST	NEW TRIER	01/01/2019	01/31/2019

1 - 1 of 1 items

You can begin the appeal filing by clicking on **Start Filing**; you will receive a reminder message that an appeal can only be filed during that Township's Open period. Click **OK**.



You will begin the filing with the **Activity Window** tab.

### Activity Window

You can review information on the primary subject PIN, the relevant Township's Open/Close dates, acknowledgement of reading and understanding the town's open/close schedule and the CCAO Official Rules for Appeal (link provided) in the Activity Window.

Click **Next** to proceed.





**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   Message Center **1**   Account   Sign Out

**Activity Window**   Verify Parcel   Primary PIN   Additional PINs   Filer   Property Characteristics   Appeal Application   Attachments

Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)

#### Appeal Activity Window

Below is the Activity window for filing an Appeal with your respective township.

**BARRINGTON Township Activity Window**  
 Open Date/Time: 01/01/2019 9:00 (24hr)  
 Close Date/Time: 12/31/2020 18:00 (24hr)

**Please Note:** If the current date and time of your filing does not fall within the Activity Window for your township above you will be able to complete your filing but you will not be able to submit the filing for processing. You will need to return at a time that falls within the Activity Window to submit this filing.

☐ By checking this box, I acknowledge that I have read, understand, and agree to adhere to the terms above. \*

☐ By checking this box, I acknowledge that I have read, understand, and agree to adhere to [THE COOK COUNTY ASSESSOR'S OFFICE OFFICIAL RULES](#) governing appeals for tax year 2020. \*

© 2020 Tyler Technologies

Cancel Filing   Next

Please note that if at any point you decide to proceed without providing required data, you will receive a message indicating that the current or any preceding/subsequent tab(s) contains “invalid data” (this could be incorrect or missing data). [A.] You can either select “I’ll fix this now” and return to make the corrections required in the page [B.] or you can select “I’ll fix this later” and proceed to the next tab. The system will provide an error (red circle containing exclamation point) [C.] in the tab containing the error as a reminder; you will need to correct any system required data errors before being able to submit your filing.



**COOK COUNTY GOVERNMENT**

Available Filings My Filings Message Center 1 Account Sign Out

**Activity Window** Verify Parcel Primary PIN Additional PINs Filer Property Characteristics Appeal Application

Attachments Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)

Appeal Activity Window

Below is the Activity window for filing an Appeal.

PIN: 01-01-100-003-0000 / Tax Year: 2020  
CLASS: 502 - TWO-OR-THREE-STORY  
CONTAINING PART OR ALL RETAIL  
COMMERCIAL SPACE  
Date/Time: 01/26/2020 09:58(24hr)

**Attention Required**

This form (Activity Window) contains invalid data.  
You can continue entering information, but in order to submit this filing you will need to address this invalid data.

[I'll fix this now](#) [I'll fix this later - Continue to Verify Parcel](#)

**Please Note:** If the current date and time of your filing does not fall within the Activity Window for your township above you will be able to complete your filing but you will not be able to submit the filing for processing. You will need to return at a time that falls within the Activity Window to submit this filing.

**B.**

☐ **You must complete this acknowledgement to submit your filing.** By checking this box, I acknowledge that I have read, understand, and agree to adhere to the terms above. \*

☐ **You must complete this acknowledgement to submit your filing.** By checking this box, I acknowledge that I have read, understand, and agree to adhere to THE COOK COUNTY ASSESSOR'S OFFICE OFFICIAL RULES governing appeals for tax year 2020. \*


[Cancel Filing](#) [Next](#)

## Verify Parcel

You can review the primary subject PIN and property location; filer will also receive an error message if they are in the wrong filing form type based on the PIN's classification code.

If the Subject PIN has been issued a Real Property Income and Expense (RPIE) code, the code will also appear in this page.

Click **Next** to proceed.



**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   Message Center **1**   Account   Sign Out

Activity Window   **Verify Parcel**   Primary PIN   Additional PINs   Filer   Property Characteristics   Appeal Application   Attachments

Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)

**Verify Primary PIN Information**

Please verify you have selected the correct PIN.

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

PIN:  ✓

**Location Information**

Street Address:

Address 2:

City/Zip Code:


Class:

If you attempt to create a filing on the wrong filing form based on the classification code of the property, the system will provide an error message indicating the correct form to use to submit your appeal.

Please cancel the current filing and start your filing using the correct form in **Available Filings**. If you do not cancel the current form, although the system will allow you to proceed with adding information, you will not be able to submit the filing.



COOK COUNTY  
**ASSESSOR'S  
OFFICE**  
Fritz Kaegi, Assessor

**COOK COUNTY  
GOVERNMENT**

Available FilingsMy FilingsMessage Center 1AccountSign Out

Activity WindowVerify ParcelPrimary PINAdditional PINSFilerProperty CharacteristicsAppeal ApplicationAttachments

Submit

2020 Real Estate Assessed Valuation Appeal (Residential)

Verify Primary PIN Information

Please verify you have selected the correct PIN.

PIN01-01-100-002-0000✓

Location Information

Street Address227 W MAIN ST

Address 2

City/Zip CodeBARRINGTON 60010-4205


Class5-92

For this Classification, you need to use the "Commercial Appeal" form. Please click on Cancel Filing to return to Available Filings to select the correct appeal filing.

PreviousCancel FilingNext

## Primary PIN

You can request a Certificate of Error (CoE) on the primary subject PIN.

**COOK COUNTY  
GOVERNMENT**

Available FilingsMy FilingsMessage Center 1AccountSign Out

Activity WindowVerify ParcelPrimary PINAdditional PINSFilerProperty CharacteristicsAppeal ApplicationAttachments

Submit

2020 Real Estate Assessed Valuation Appeal (Residential)

Primary PIN

If Certificate of Error Appeal, select the CoE year on this form.

PIN19-15-309-019-0000☐ CoE 2019☐ CoE 2018☐ CoE 2017 and/or 2016

PreviousCancel FilingNext

If any of the boxes are selected for the available CoE years, you will be required to submit a CoE form and documentation in support of your CoE request prior to clicking Submit at the end of the filing.

Click **Next** to proceed.



**COOK COUNTY GOVERNMENT**

Available Filings My Filings Message Center **1** Account Sign Out

Activity Window Verify Parcel **Primary PIN** Additional PINs Filer Property Characteristics Appeal Application Attachments

Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)

**Primary PIN**

If Certificate of Error Appeal, select the CoE year on this form.

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

PIN:  ☒ CoE 2019 ☐ CoE 2018 ☐ CoE 2017 and/or 2016

Please make sure to upload your completed Certificate of Error form for the years being selected in the Attachments section of your filing.

### Additional PINs - Optional

You can add additional related PINs, as defined by the CCAO Appeal Rules, in the provided grid. Filer will also be able to request a CoE on the additional PINs. If you are not adding additional PINs to your filing, you can simply click **Next** to proceed.

Please note that this section is for additional related PINs and not for entering comparable properties; any parcels provided in reference to an appeal based on uniformity must be uploaded in the Comparables section of the Attachment tab.

Activity Window   Verify Parcel   Primary PIN   **Additional PINs**   Filer   Property Characteristics   Appeal Application   Attachments

[Submit](#)

### Real Estate Assessed Valuation Appeal (Residential)

#### Additional Subject PIN Entry

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

Instructions:

Add by single line:

- 1.) Select "Add."
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next".
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next".

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
No items to display						

PIN Search

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

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The grid below is a reference guide as to how to use the Additional PIN(s) grid; please note that all data must be inserted into the grid in a specific format, otherwise, you will receive errors on the entry or upload of data.

Column Label	Description	Sample
PIN	Property Index Number of additional PIN(s) to be added to the filing.	01011001010000
Address	Property location of additional PIN(s) to be added to the filing.	123 Main Street
Class	Property classification of additional PIN(s) to be added to the filing.	203
AST YR	Current assessment being appealed.	2020
CoE (AST YR – 1)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus one (1) year.	2019
CoE (AST YR – 2)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus two (2) years.	2018
CoE (AST YR – 3)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus three or four, in limited situations (3 or 4) years.	2017 and/or 2016

## Adding additional PINs to filing

There are several ways you can add additional PINs to your current filing. If you want to manually enter your additional PINs into the grid, you can click on the **Add** button, which will create a row for you to enter the PIN(s). **This will be the method by which you will add additional PIN(s) to a Residential or Commercial Appeal Filing.**

At this point, you can either enter the PIN, without dashes, into the first row on the grid:

### Real Estate Assessed Valuation Appeal (Residential)

#### Additional Subject PIN Entry

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

Instructions:

Add by single line:

- 1.) Select "Add."
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next".
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next".

AddDelete

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
			2020			

1
1 - 1 of 1 items

#### PIN Search

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous
Cancel FilingNext

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Or you can click on the drop down arrow (see red circle) to select the PIN(s) from the list.



COOK COUNTY  
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Fritz Kaegi, Assessor

Activity Window   Verify Parcel   Primary PIN   **Additional PINs**   Filer   Property Characteristics   Appeal Application   Attachments

Submit

### Real Estate Assessed Valuation Appeal (Residential)

#### Additional Subject PIN Entry

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

Instructions:

Add by single line:

- 1.) Select "Add"
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next".
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next".

Add   Delete

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
	▼		2020			

1 - 1 of 1 items

#### PIN Search

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous   Cancel Filing   Next

Please note that this list will return all available PINs, therefore, you will need to use the Search box to refine your search.



**Real Estate Assessed Valuation Appeal (Residential)**

**Additional Subject PIN Entry**

If there are no additional parcels to be added, click "Next".

If a property that is the subject of an appeal has multiple parcels, all parcels must be listed, even if they are on the same property location. Please create a separate entry for each parcel location or if a parcel is on a different lot, street, or address.

Instructions:

Add by selecting a PIN from the list below.

Search:  Find

PIN	Address
01011000020000	227 W MAIN ST
01011000030000	223 W MAIN ST
01011000040000	213 W MAIN ST
01011000050000	209 W MAIN ST
01011000060000	205 W MAIN ST
01011000080000	201 S HOUGH ST
01011000090000	149 W MAIN ST
01011000120000	123 W MAIN ST
01011000170000	115 DUNDEE AVE
01011000180000	119 S DUNDEE AVE

1 - 10 of 1859457 items

Select Cancel

**PIN Search**

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous Cancel Filing Next

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Once you find your additional PIN, click on the PIN row and click on Select; this populates the grid with the PIN, Address, Class and Assessment Year. You will be able to manually enter Yes or No if you want to apply for CoEs on the additional PIN(s). Click **Next** to proceed.

Add Delete

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
19153090200000	6024 S KILPATRICK AVE HSE	203	2020			

1 - 1 of 1 items

**PIN Search**

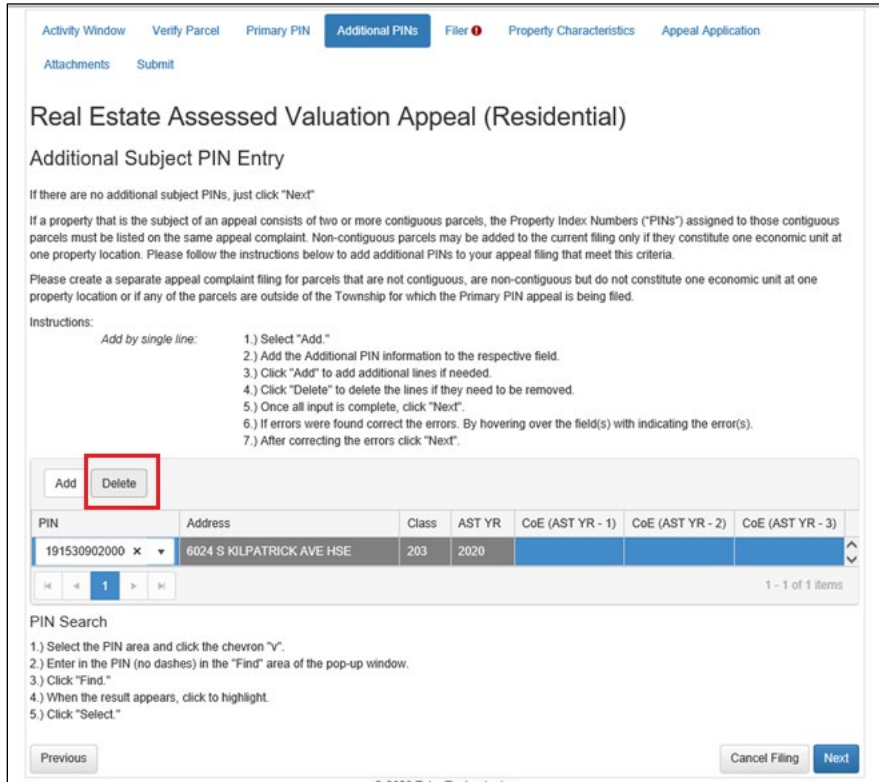
- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous Cancel Filing Next

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## Delete

To delete a PIN from the grid, simply select the row of the PIN you'd like to remove and click on the Delete button. This functionality applies to whatever method is used to enter additional PIN(s) to the filing.



Activity Window   Verify Parcel   Primary PIN   **Additional PINs**   Filer ❗   Property Characteristics   Appeal Application

Attachments   Submit

### Real Estate Assessed Valuation Appeal (Residential)

#### Additional Subject PIN Entry

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

Instructions:

Add by single line:

- 1.) Select "Add."
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next".
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next".

Add
Delete

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
191530902000 x	6024 S KILPATRICK AVE HSE	203	2020			

1
1 - 1 of 1 items

**PIN Search**

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous
Cancel Filing   Next

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In all Appeal Filing forms, you will be able to use a downloadable spreadsheet to either manually enter additional PIN(s) into the document or you can copy and paste if from a separate document that you may have available.

Please note that all data must be inserted into the grid in a specific format, otherwise, you will receive errors on the entry or upload of data.

To download the spreadsheet, click on the **Download** button.



COOK COUNTY  
**ASSESSOR'S  
OFFICE**  
Fritz Kaegi, Assessor

(current limit - 2000)

Add Delete **Download** Upload

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
No items to display						

PIN Search

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous Cancel Filing Next

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You will be provided the option to download the form in either Excel or CSV format. Click on your preferred option.

**Real Estate Assessed Valuation Appeal (Condo/Coop)**

**Additional Subject PIN Entry**

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

Instructions:

*Add by single line:*

- 1.) Select "Add."
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next".
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next".

*Compile data off-line:*

- 1.) Download a template by selecting "Download".
- 2.) You "MUST" maintain the format of the Downloaded template, input all information into it.
- 3.) Save the new document in a known location.
- 4.) Click "Upload", browse to the file location and click open.

Steps 5, 6, and 7 are the same as above.

(current limit - 2000)

Add Delete **Download** Upload

Download as Excel  
Download as CSV

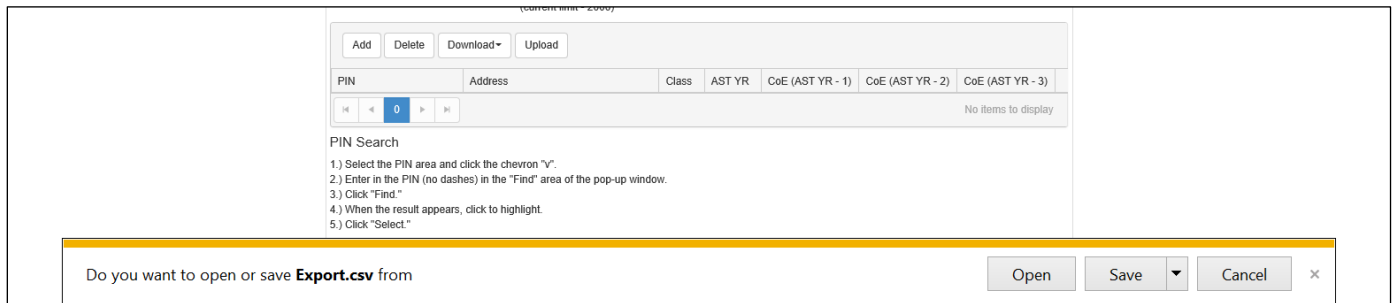
PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)
No items to display						

PIN Search

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."

Previous Cancel Filing Next

You will receive a message indicating whether you want to open or save the downloadable form; save the form in your local drive and open it.



When you open the form, there will be 5 columns that must be filled out completely and correctly in order to be able to successfully upload the form back into the application. Make sure to change the data format to **TEXT** prior to updating the spreadsheet.

A	B	C	D	E
LLINE [LLINE]	PIN [SUBPIN]	CoE (AST YR - 1) [COETXYR1]	CoE (AST YR - 2) [COETXYR2]	CoE (AST YR - 3) [COETXYR3]

Please use the table on the following page for an explanation of what each column means and the **required format** for each entry.

Column Label	Description	Format for CSV/EXCEL
LLINE	Number of additional PINs being added to the filing, in numerical order. The number should always start with two (2) and up to two thousand (2,000) PINs can be uploaded per spreadsheet	2 3 4 5 6 7
PIN	Additional contiguous or related PINs, as defined by the CCAO Appeal Rules, which are being added to the current appeal filing. Additional PINs must be added in Text format and should not have any hyphens or special characters.	01011000010000 01011000020000 01011000030000 01011000040000 01011000050000 01011000060000 01011000070000
CoE (AST YR – 1)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus one (1) year. Filer must enter Yes or Y if they are applying for CoE on that PIN; No or N should be entered if no CoE is being applied for on the additional PIN.	Yes Yes Yes Yes Yes Yes
CoE (AST YR – 2)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus two (2) years. Filer must enter Yes or Y if they are applying for CoE on that PIN; No or N should be entered if no CoE is being applied for on the additional PIN.	No No No No No No
CoE (AST YR – 3)	Assessment year for with a Certificate of Error (CoE) is being applied for; it is the current assessment year – minus three or four, in limited situations (3 or 4) years. Filer must enter Yes or Y if they are applying for CoE on that PIN; No or N should be entered if no CoE is being applied for on the additional PIN.	No No No No No No

Once the data has been entered or copied from an alternative source if available, it should look like the example below.

	A	B	C	D	E
	LLINE [LLINE]	PIN [SUBPIN]	CoE (AST YR - 1) [COETXYR1]	CoE (AST YR - 2) [COETXYR2]	CoE (AST YR - 3) [COETXYR3]
2		01011000010000	Yes	No	No
3		01011000020000	Yes	No	No
4		01011000030000	Yes	No	No
5		01011000040000	Yes	No	No
6		01011000050000	Yes	No	No
7		01011000060000	Yes	No	No

Resave on your drive and go back to the Additional PINs tab; click on the Upload button.

**Real Estate Assessed Valuation Appeal (Condo/Coop)**

**Additional Subject PIN Entry**

If there are no additional subject PINs, just click "Next"

If a property that is the subject of an appeal consists of two or more contiguous parcels, the Property Index Numbers ("PINs") assigned to those contiguous parcels must be listed on the same appeal complaint. Non-contiguous parcels may be added to the current filing only if they constitute one economic unit at one property location. Please follow the instructions below to add additional PINs to your appeal filing that meet this criteria.

Please create a separate appeal complaint filing for parcels that are not contiguous, are non-contiguous but do not constitute one economic unit at one property location or if any of the parcels are outside of the Township for which the Primary PIN appeal is being filed.

**Instructions:**

**Add by single line:**

- 1.) Select "Add"
- 2.) Add the Additional PIN information to the respective field.
- 3.) Click "Add" to add additional lines if needed.
- 4.) Click "Delete" to delete the lines if they need to be removed.
- 5.) Once all input is complete, click "Next"
- 6.) If errors were found correct the errors. By hovering over the field(s) with indicating the error(s).
- 7.) After correcting the errors click "Next"

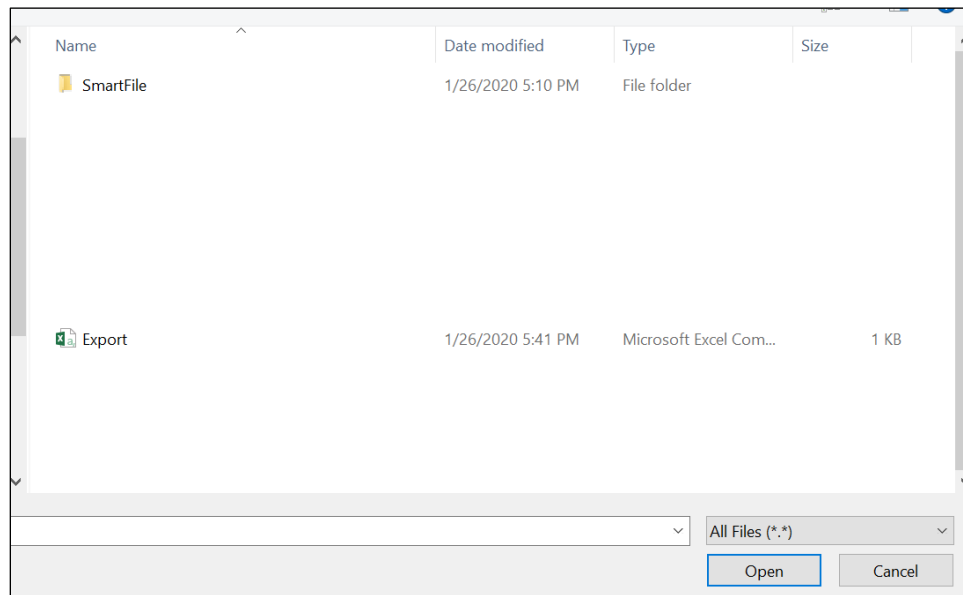
**Compile data off-line:**

- 1.) Download a template by selecting "Download"
- 2.) You "MUST" maintain the format of the Downloaded template, input all information into it.
- 3.) Save the new document in a known location.
- 4.) Click "Upload", browse to the file location and click open.

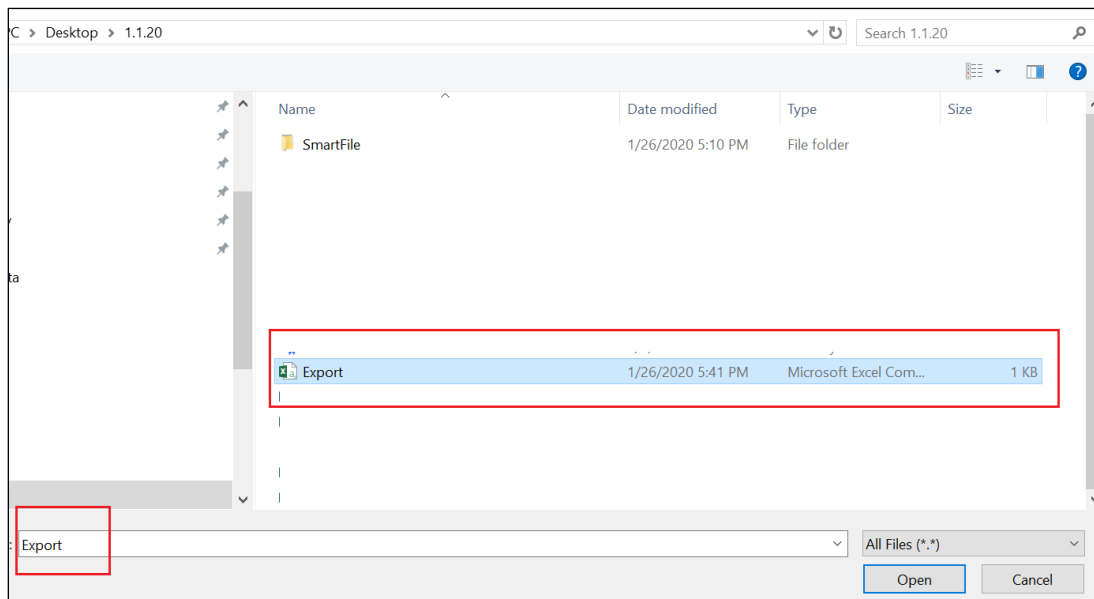
Steps 5, 6, and 7 are the same as above.

(current limit - 2000)

You will be prompted to find the just saved spreadsheet to upload into the application.



Select the file and click **Open**.



If the spreadsheet was filled correctly, you should have successfully uploaded the additional PIN(s) into the grid. You can upload up to 2,000 PINs by using the upload function.

If there are errors on the spreadsheet, you will not be able to upload the document and will be prompted to correct the data errors prior to re-upload.

Click **Next** to proceed.

(current limit - 2000)

Add
Delete
Download▼
Upload

PIN	Address	Class	AST YR	CoE (AST YR - 1)	CoE (AST YR - 2)	CoE (AST YR - 3)	
01011000010000			2020	Yes	No	No	^
01011000020000	227 W MAIN ST	592	2020	Yes	No	No	
01011000030000	223 W MAIN ST	592	2020	Yes	No	No	
01011000040000	213 W MAIN ST	212	2020	Yes	No	No	
01011000050000	209 W MAIN ST	205	2020	Yes	No	No	
01011000060000	205 W MAIN ST	212	2020	Yes	No	No	▼

⏪
⏩
1
⏪
⏩

1 - 6 of 6 items

**PIN Search**

- 1.) Select the PIN area and click the chevron "v".
- 2.) Enter in the PIN (no dashes) in the "Find" area of the pop-up window.
- 3.) Click "Find."
- 4.) When the result appears, click to highlight.
- 5.) Click "Select."


Previous
Cancel Filing
Next

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## Filer

As a filer, you will be able to file as either an Attorney/Tax Representative or a Taxpayer Owner; depending on your selection from the dropdown, you will be required to provide different information.





**COOK COUNTY  
GOVERNMENT**

Available Filings   My Filings   Message Center ⓘ   Account   Sign Out

Activity Window   Verify Parcel   Primary PIN   Additional PINs   **Filer**   Property Characteristics   Appeal Application   Attachments

Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)

Filer Type

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner:

Previous   Cancel Filing   Next

## Pro Se Filer

If you are filing as a Taxpayer/Owner, you may select to appeal as an Executor of an estate (requires documentation), Former Taxpayer/Owner Liable for Tax (in the event of a CoE Filing only – not yet available), Taxpayer/Owner and Tenant Liable for Tax.

Available Filings My Filings Message Center Account Sign Out

Activity Window Verify Parcel Primary PIN Additional PINs **Filer** Property Characteristics Appeal Application Attachments

Submit

## 2020 Real Estate Assessed Valuation Appeal (Residential)

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

**Filer Type**

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner: TAXPAYER/OWNER ✓

**Taxpayer/Owner Description: (Select one)**

- Executor
- Former Taxpayer/Owner Liable for Tax
- Taxpayer/Owner** ✓
- Tenant Liable for Tax

☐ Check if Taxpayer/Owner name DOES NOT appear in the below selection.

**Name of Taxpayer/Owner:** JAMES H DOLUDE

**Address:** 6022 S KILPATRICK AV

**City:** CHICAGO **State:** IL **Zip:** 60629

**Phone:** 777-777-7777 ✓

**Email:** 123@gmail.com ✓

Previous Cancel Filing Next

If you select Taxpayer/Owner, you can have your Taxpayer of Record information auto-populated from your information on record. Click on the “hamburger” icon.

### Identification and Status of Taxpayer/Owner

**Taxpayer/Owner Description: (Select one)** Taxpayer/Owner ✓

☐ Check if Taxpayer/Owner name DOES NOT appear in the below selection.

**Name of Taxpayer/Owner:** Select Name of Taxpayer/Owner

**Address:** Address

**City:** City **State:** State **Zip:** Zip

**Phone:** ###-###-#### \*

**Email:** Email Address \*

Previous Cancel Filing Next

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This will provide a list of the last known Taxpayer of Record or Assessee as seen in your Assessment Notice. Click on the row that references your name and click **Select**.



COOK COUNTY  
**ASSESSOR'S  
OFFICE**  
Fritz Kaegi, Assessor

List Selection

Search:

Find

Name	Address	City	Zip	State
	6022 S KILPATRICK AV	CHICAGO	60629	IL

1

1 - 1 of 1 items

Select

Cancel

This will auto-populate the Taxpayer/Owner section of your filing.

Identification and Status of Taxpayer/Owner

Taxpayer/Owner Description: (Select one)

Taxpayer/Owner

✓

☐ Check if Taxpayer/Owner name DOES NOT appear in the below selection.

Name of Taxpayer/Owner:

≡

Address:

6022 S KILPATRICK AV

City:

CHICAGO

State:

IL

Zip:

60629

Phone:

777-777-7777

✓

Email:

123@gmail.com

✓

Previous

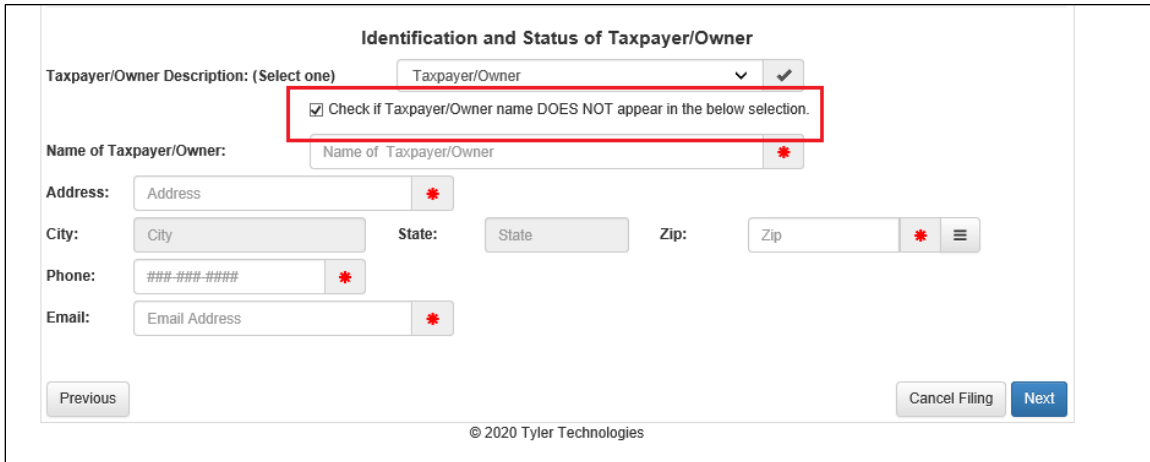
Cancel Filing

Next

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If your name does not appear on the grid, you can update your information by checking the box, which will require you to populate the taxpayer information. Please note that this information will not update the Taxpayer of Record/Tax Bill Mailing information, which must be done through the Cook County Treasurer's Office.

Click **Next** to proceed.



**Identification and Status of Taxpayer/Owner**

Taxpayer/Owner Description: (Select one) Taxpayer/Owner ✓

☒ Check if Taxpayer/Owner name DOES NOT appear in the below selection.

Name of Taxpayer/Owner: Name of Taxpayer/Owner \*

Address: Address \*

City: City State: State Zip: Zip \*

Phone: ###-###-#### \*

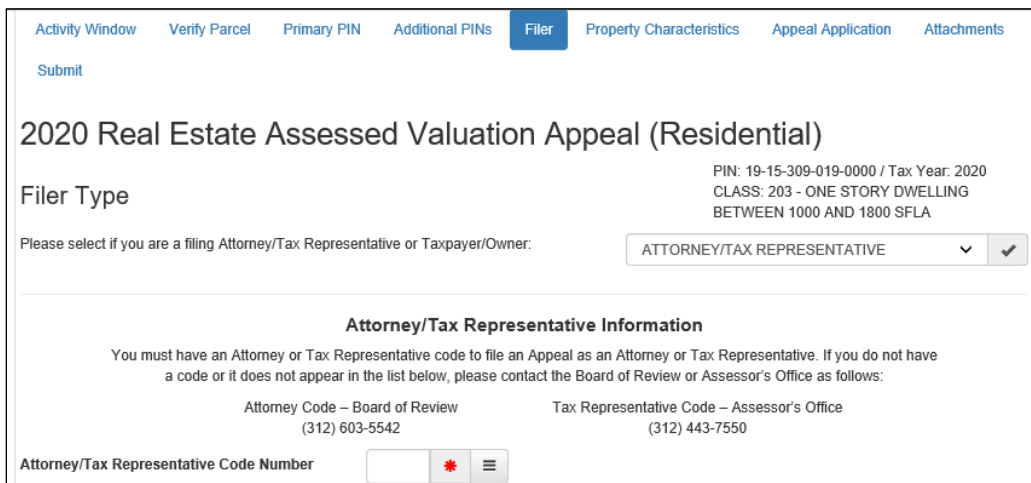
Email: Email Address \*

Previous Cancel Filing Next

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### Attorney/Tax Representative Filer

If you select Attorney/Tax Representation, please note that you will be required to upload an executed Attorney Authorization form in the Attachments tab prior to clicking the Submit button at the end of the filing. This form must be submitted at the time of initial filing and cannot be filed with CCAO at a later time. Please note that you will also be required to have an active code with Board of Review or CCAO in order to file an appeal as either Attorney or Tax Representative.



Activity Window Verify Parcel Primary PIN Additional PINs **Filer** Property Characteristics Appeal Application Attachments

Submit

**2020 Real Estate Assessed Valuation Appeal (Residential)**

Filer Type PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner: ATTORNEY/TAX REPRESENTATIVE ✓

**Attorney/Tax Representative Information**

You must have an Attorney or Tax Representative code to file an Appeal as an Attorney or Tax Representative. If you do not have a code or it does not appear in the list below, please contact the Board of Review or Assessor's Office as follows:

Attorney Code – Board of Review (312) 603-5542 Tax Representative Code – Assessor's Office (312) 443-7550

Attorney/Tax Representative Code Number \*

You can either enter your code directly into the Attorney/Tax Representative Code Number field or click on the “hamburger” icon to select your code from a list. **Please note that knowingly misrepresenting yourself,**

**filing false or fraudulent information with the Assessor's office with the intent to defeat or evade the law in relation to the assessment of property is a Class A misdemeanor under section 25-40 of the Property Tax Code, 35 ILCS 200/25-40.**

Activity Window Verify Parcel Primary PIN Additional PINs **Filer** Property Characteristics Appeal Application Attachments

Submit

### 2020 Real Estate Assessed Valuation Appeal (Residential)


**Filer Type** PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner: ATTORNEY/TAX REPRESENTATIVE ✓

**Attorney/Tax Representative Information**

You must have an Attorney or Tax Representative code to file an Appeal as an Attorney or Tax Representative. If you do not have a code or it does not appear in the list below, please contact the Board of Review or Assessor's Office as follows:

Attorney Code – Board of Review (312) 603-5542 Tax Representative Code – Assessor's Office (312) 443-7550

Attorney/Tax Representative Code Number  \* 

Attorney/Tax Representative Name

If you click the “hamburger” icon, this will provide a list of all registered Attorneys and/or Tax Representatives.

### 2020 Real Estate Assessed Valuation Appeal (Residential)


**Filer Type** PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner: ATTORNEY/TAX REPRESENTATIVE ✓

**Attorney/Tax Representative Information**

You must have an Attorney or Tax Representative code to file an Appeal as an Attorney or Tax Representative. If you do not have a code or it does not appear in the list below, please contact the Board of Review or Assessor's Office as follows:

Attorney Code – Board of Review (312) 603-5542 Tax Representative Code – Assessor's Office (312) 443-7550

Attorney/Tax Representative Code Number  \* 

Attorney/Tax Representative Name

List Selection

Search:  Find

Code	Name	Firm Name	Address	City/Zip
0	UNKNOWN			
1		0		0 IL 0
10	ROBERT C KECK JR	KECK AND ASSOCIATES		CHICAGO IL 60601
100	JOSEPH LOCALLO III	AMARI AND LOCALLO		CHICAGO IL 60654
1000	LORENZO PATE	L PATE ATTY AT LAW		CHICAGO IL 60612
10001	GEORGE KASIOS	THE LAW OFFICE OF GEOR		LINCOLNWOOD IL 60712
10002	BOURGOGNE	BOURGOGNE		CHICAGO IL

1 - 10 of 3775 items

Select Cancel

Identification and Status of Taxpayer/Owner

Taxpayer/Owner Description: (Select one)

Click on your code to highlight the row and click on **Select**.



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CLASS: 203 - ONE STORY DW

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if you are

You must

Represent

Represent

ny Name

ny Address

Represent

Represent

Identificaton and Status of Taxpayer/Owner

List Selection

Search:

Find

Code	Name	Firm Name	Address	City/Zip
0	UNKNOWN			
1		0		0 IL 0
10	ROBERT C KECK JR	KECK AND ASSOCIATES		CHICAGO IL 60601
100	JOSEPH LOCALLO III	AMARI AND LOCALLO		CHICAGO IL 60654
1000	LORENZO PATE	L PATE ATTY AT LAW		CHICAGO IL 60612
10001	GEORGE KASIOS	THE LAW OFFICE OF GEOR		LINCOLNWOOD IL 60712
10002	BOURGOGNE	BOURGOGNE		CHICAGO IL

1 2 3 4 5 6 7 ...

1 - 10 of 3775 items

Select

Cancel



This will auto-populate the Attorney/Tax Representative section of your filing.

## 2020 Real Estate Assessed Valuation Appeal (Residential)

Filer Type

PIN: 19-15-309-019-0000 / Tax Year: 2020

CLASS: 203 - ONE STORY DWELLING

BETWEEN 1000 AND 1800 SFLA

Please select if you are a filing Attorney/Tax Representative or Taxpayer/Owner:

ATTORNEY/TAX REPRESENTATIVE

☒

### Attorney/Tax Representative Information

You must have an Attorney or Tax Representative code to file an Appeal as an Attorney or Tax Representative. If you do not have a code or it does not appear in the list below, please contact the Board of Review or Assessor's Office as follows:

Attorney Code – Board of Review

(312) 603-5542

Tax Representative Code – Assessor's Office

(312) 443-7550

Attorney/Tax Representative Code Number

10

☒

☐

As an Attorney/Tax Representative, you will also be required to provide the information of the Taxpayer/Owner you are representing. Please see steps above in the **Pro Se Filer** section for more details.

Click **Next** to proceed.



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### Attorney/Tax Representative Information

You must have an Attorney or Tax Representative code to file an Appeal as an Attorney or Tax Representative. If you do not have a code or it does not appear in the list below, please contact the Board of Review or Assessor's Office as follows:

Attorney Code – Board of Review  
(312) 603-5542

Tax Representative Code – Assessor's Office  
(312) 443-7550

Attorney/Tax Representative Code Number

10

✓

≡

Attorney/Tax Representative Name

ROBERT C KECK JR

Firm/Company Name

KECK AND ASSOCIATES

Firm/Company Address

Address

City/Zip

CHICAGO IL 60601

Phone

999-999-9999

Attorney/Tax Representative Fax

### ### ####

Attorney/Tax Representative Email

666@gmail.com

✓

### Identification and Status of Taxpayer/Owner

Taxpayer/Owner Description: (Select one)

Taxpayer/Owner

✓

☐ Check if Taxpayer/Owner name DOES NOT appear in the below selection.

Name of Taxpayer/Owner:

Select Name of Taxpayer/Owner

≡

Address:

Address

City:

City

State:

State

Zip:

Zip

Phone:

### ### ####

\*

Email:

Email Address

\*

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## Property Characteristics – Residential Filing Only

You will be able to update any characteristics that are either incorrect or need to be updated for Residential Property Filings only. Once you have made any updates, click on **Next** to proceed.

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### 2020 Real Estate Assessed Valuation Appeal (Residential)

**Residential Assessed Valuation Appeal Characteristics**

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

Please correct ONLY property characteristic(s) which are incorrect.

Age

**Type of Residence (check one)**  
☒ One Story☐ Two Story☐ Three Story☐ Split Level☐ 1.5 to 1.9 Story

**Use (check one)**  
☒ Single Family - One dwelling unit☐ Multi Family - Two to six apartments in one building☐ Mixed-Use

**Number of Total Units (check one)**  
☐ Two☐ Three☐ Four☐ Five  
☐ Six☒ None

**Exterior Construction (check one)**  
☐ Frame/Siding - At least three entire outside walls are built of wood and/or siding☒ Masonry - At least three entire outside walls are built of brick☐ Frame/Masonry - At least three entire walls are built of either frame or masonry☐ Stucco - At least three outside walls are covered with stucco

**Central Air Conditioning (check one)**  
☐ Yes☒ No

**Number of Full Baths**  
 A full bath is a sink, toilet, bathtub, and/or shower

**Number of Half Baths**  
 A half bath has just a toilet and sink

**Number of Fireplaces**  
 A gas or wood burning fireplace that has a flue

**Approximate Building Size (Sq. Feet)**  
 Outside perimeter measurement multiplied by number of stories ONLY

**Approximate Land Size (Sq. Feet)**

**Number of Commercial Units**

**Foundation or Basement Type (check one)**  
☒ Full Basement - Extends under 3/4 or more of the ground floor area☐ Slab - No basement, foundation is made of a solid slab of concrete on the ground☐ Partial Basement - Extends under 1/4 to 3/4 of the ground floor area☐ Crawl Space - No basement, space under the ground floor is less than 4 feet high

**Basement Finish (check one)**  
☐ Finished - Basement used as recreation room, study, bedroom or similar living area☐ Apartment - Basement has a separate utility meter and exterior door☒ Unfinished - Basement not finished as recreation room, study, bedroom or similar living area

**Attic Size (Attic is the highest floor that you can reach by a permanent stair) (check one)**  
☐ Full - Attic extends over 3/4 or more of the floor area immediately below it☐ Partial - extends over 1/4 to 3/4 of the floor immediately below it☒ None - No floor above the ground floor, or cannot reach it by a permanent stairway

## Appeal Application

You can indicate the reason(s) for your appeal and provide a brief explanation to add specificity to the reason(s) used. Please note that depending on the reason selected for your appeal, you may be required to provide additional documentation (see CCAO Rules for Appeal).

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### 2020 Real Estate Assessed Valuation Appeal (Residential)

#### APPEAL Information

Please provide details for the APPEAL being filed.

Primary PIN  
19-15-309-019-0000  
1 - 1 of 1 items

Current Tax Year: 2020  
Property Class: 2-03  
Property Class Description: ONE STORY DWELLING BETWEEN 1000 AND 1800 SFLA

Reason(s) for Appeal: (Select all that apply)

<input type="checkbox"/> Lack of Uniformity/Comparables	<input type="checkbox"/> Overvaluation	<input type="checkbox"/> Vacancy/Occupancy	<input type="checkbox"/> Fire Damage
<input type="checkbox"/> Property Description Error	<input type="checkbox"/> Building Is Uninhabitable	<input type="checkbox"/> Building No Longer Exists	<input type="checkbox"/> Other

Field Check Request: No

---

#### NATURE OF APPEAL - LOCATION AND IDENTIFICATION OF REAL ESTATE

Location of Subject Property

Address: 6022 S KILPATRICK AVE

City/ZIP: CHICAGO 60629-5416 Township: LAKE

How is the Subject Property used? (Check all that apply)

<input type="checkbox"/> Single Family	<input type="checkbox"/> 6 Apartments or Less	<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Townhome/Duplex
<input type="checkbox"/> Other			

☐ Check here if the property was purchased after January 1, 2017.

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Please note that as of 2021 assessment year, you are also required to provide a Desired Market Value as part of your filing.

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Property Characteristics
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## 2021 Real Estate Assessed Valuation Appeal (Residential)

### APPEAL Information

Please provide details for the APPEAL being filed.

Primary PIN  
10-36-423-011-0000  
1 - 1 of 1 items

Appeal Number:  
21-75-305242

Current Tax Year:  
2021

Property Class:  
2-02

Property Class Description:  
ONE STORY DWELLING LESS THAN 1000 SFLA

Fair Market Value:

Desired Market Value:  
500 ✓  
If unknown enter "0". *Required*

Selection of Reason(s) for Appeal with field for brief explanation.

Reason(s) for Appeal: (Select all that apply)

☒ Lack of Uniformity/Comparables
☒ Overvaluation
☒ Vacancy/Occupancy
☐ Fire Damage

☐ Property Description Error
☐ Building Is Uninhabitable
☐ Building No Longer Exists
☐ Other

Explain "Lack of Uniformity/Comparables":

Explain "Overvaluation":

Explain "Vacancy/Occupancy":

Field Check Request:
No

You can also request a field check as part of your appeal and will be required to provide a brief explanation for the request. Please note that not all requests for Field Check will be honored and sometimes unrequested field checks may be triggered based on the reason for appeal selected and/or supporting documentation.



Click on **Next** to proceed.

Field Check Request:	<input type="text" value="Yes"/>
Field Check Explanation:	<div><div></div><div></div></div>

## Attachments

You can upload and attach required and/or supporting documentation for your appeal and request for CoE. The documents referenced can change depending on the appeal filing type, reason(s) selected for appeal and filer type.

If there appears to be an omission or discrepancy between the Attachments referenced in the online appeal application or those referenced in the CCAO Rules of Appeal, those referenced in the Rules will take precedence.



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[Submit](#)

### Age Change Affidavit - (Optional or as applicable)

This attachment is required if you made a change to the "Year Built" field in the "Residential Assessed Valuation Form" section of this appeal. [Click Here](#) to download the form.

(Max Size: 5M, Max Attach: 10, File Types Allowed: doc(x), xls(x), pdf, txt, gif, jpg, png, tiff)

**Current Attachments:**

Attach more files for this category:

Select files...

### Appeal Narrative - (Optional or as applicable)

This attachment is optional or as applicable for this appeal. [Click Here](#) to download the form.

(Max Size: 5M, Max Attach: 10, File Types Allowed: doc(x), xls(x), pdf, txt, gif, jpg, png, tiff)

**Current Attachments:**

Attach more files for this category:

Select files...

### Appraisal - (Optional or as applicable)

Attach appraisal if needed for support of this appeal.

(Max Size: 25M, Max Attach: 10, File Types Allowed: doc(x), xls(x), pdf, txt, gif, jpg, png, tiff)

**Current Attachments:**

Attach more files for this category:

Select files...

### Attorney Authorization Form - REQUIRED

This attachment is required because you identified yourself as an "Attorney or Tax Representative". [Click Here](#) to download the form.

(Max Size: 5M, Max Attach: 10, File Types Allowed: doc(x), xls(x), pdf, txt, gif, jpg, png, tiff)

**Current Attachments:**

Attach more files for this category:

Select files...

Each Attachment type provides information regarding the maximum size of the attachment, maximum total of attachments per category and file types accepted.

Please note that if an individual attachment is larger than the maximum size available, please break up your document into no more than 10 individual parts and upload them separately. Make sure to include in the name of your document what part of the total that particular portion is (example: 1 of 5).

Once you have completed uploading your required and/or supporting documents, please click **Next** to proceed.

### Appraisal - (Optional or as applicable)

Attach appraisal if needed for support of this appeal.

(Max Size: 25M, Max Attach: 10, File Types Allowed: doc(x), xls(x), pdf, txt, gif, jpg, png, tiff)

#### Current Attachments:

Attach more files for this category:

Select files...

## Submit

Once you have completely filled out all of the required sections of your filing and attached all of the documents in support of your appeal and/or CoE filing, you will be able to submit your appeal filing.

- Please be advised that once you have clicked Submit, you will not be able to make changes or add additional documentation to the present filing. If your Township is not yet closed and you have time to acquire documentation in support of your filing, CCAO has now released the CCAO Appeals – 2021 Secondary Attachments, which will allow the filer to upload additional documentation to their original filing. Required documents (red asterisk) will still be required at the initial filing in order to submit.



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### 2020 Real Estate Assessed Valuation Appeal (Residential)

Submit

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

**Legal Notice**

By clicking submit below, the filer of the form certifies and attests to the accuracy of all of the information provided in the form, either from personal knowledge or from knowledge derived from others whom the filer has ascertained do have personal knowledge of the information provided in the form. Additionally, the filer certifies that he or she has reviewed all of the information provided and certifies that the information provided accurately represents the facts pertaining to the leasing or rental of the real estate in question. The filer acknowledges that filing false or fraudulent information with the Assessor's office with the intent to defeat or evade the law in relation to the assessment of property is a Class A misdemeanor under section 25-40 of the Property Tax Code, 35 ILCS 200/25-40.

All submitted applications are subject to review in accordance with applicable law and the policies of the Cook County Assessor's Office. If any information you have provided on this application changes, you must notify the Cook County Assessor's Office immediately. We recommend that you keep a copy of this application for your records.

**PLEASE BE ADVISED THAT ONCE YOU CLICK SUBMIT, YOU WILL NOT BE ABLE TO MAKE CHANGES OR ADD ADDITIONAL DOCUMENTS TO THIS FILING.**

*By typing my name here, I agree that the information contained in this application is accurate and complete to the best of my knowledge. \**

Name:

\*

Phone:

\*

Email:

✓

Previous

Cancel Filing

Print Draft

Submit

Type your name as your Electronic Signature and provide a reachable phone number. You will still be able to Cancel and/or Print Draft of your filing for review prior to clicking Submit.



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**Submit**

**2020 Real Estate Assessed Valuation Appeal (Residential)**

Submit

PIN: 19-15-309-019-0000 / Tax Year: 2020  
CLASS: 203 - ONE STORY DWELLING  
BETWEEN 1000 AND 1800 SFLA

**Legal Notice**

By clicking submit below, the filer of the form certifies and attests to the accuracy of all of the information provided in the form, either from personal knowledge or from knowledge derived from others whom the filer has ascertained do have personal knowledge of the information provided in the form. Additionally, the filer certifies that he or she has reviewed all of the information provided and certifies that the information provided accurately represents the facts pertaining to the leasing or rental of the real estate in question. The filer acknowledges that filing false or fraudulent information with the Assessor's office with the intent to defeat or evade the law in relation to the assessment of property is a Class A misdemeanor under section 25-40 of the Property Tax Code, 35 ILCS 200/25-40.

All submitted applications are subject to review in accordance with applicable law and the policies of the Cook County Assessor's Office. If any information you have provided on this application changes, you must notify the Cook County Assessor's Office immediately. We recommend that you keep a copy of this application for your records.

**PLEASE BE ADVISED THAT ONCE YOU CLICK SUBMIT, YOU WILL NOT BE ABLE TO MAKE CHANGES OR ADD ADDITIONAL DOCUMENTS TO THIS FILING.**

By typing my name here, I agree that the information contained in this application is accurate and complete to the best of my knowledge.\*

Name: Asaji Ventress \*

Phone: (123) 456 - 7890 \*

Email: cookassessor1@gmail.com ✓

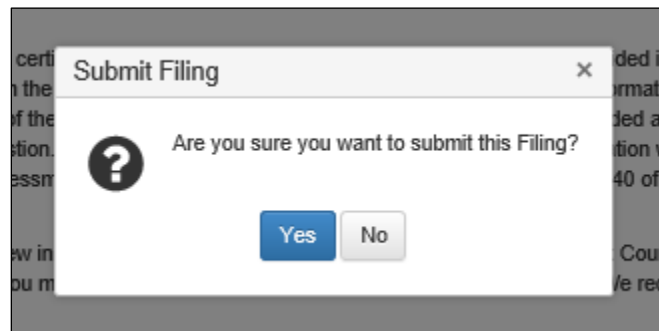
Previous Cancel Filing Print Draft **Submit**

You will receive a message indicating whether you would like to submit your filing; at this point, once again, if you do not have all of your required documentation, your Township is still open and you think you will be able to acquire your documentation prior to Town Close date, it is recommended that you instead save your filing to return to complete at a later time or submit your filing will all pre-requisite documentation and upload any additional documentation in support of your appeal at a later time.


***It will be your responsibility as the Filer to return to complete the filing if it is saved in the My Filings section; you will not receive any reminder from CCAO or from the online appeal application.***

Click on Yes if you want to submit your filing.





Once you have clicked **Yes**, you will receive a confirmation message indicating that your filing was submitted.



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## Confirmation

### Thank You!

**Your request has been successfully submitted!**

Filing ID: 3966

Any additional communication needed to complete processing your request will be sent to the email address attached to this account.

Please print off a copy of this filing for your records.

[Click Here](#) to return to the Cook County Assessor's website.

[Print Filing](#)


You will also receive an email with the same information to the email address that you used for registration purposes. You will be able to access your filing directly by clicking on the link in the filing:



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[Reply](#) [Reply All](#) [Forward](#)



Sun 1/26/2020 7:04 PM  
DoNotReply@cookcountyil.gov  
Residential Appeal Filing - SUBMITTED Filing ID#3966

To

Your Residential Appeal filing , ID# 3966, has been Submitted.

If you have any questions please contact the Cook County Assessors Office.

To review your filing click the link below or copy and paste the link into your browser.  
<https://propertytaxfilings.cookcountyil.gov/Filing/FilingInstance/Status/3fe273fc-1a1f-4e62-ba5d-b8b2634a1018>

Thank you,

Cook County Assessors Office

Or going to the My Filings section of your account:



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## My Filings

 Tile    List

To view a filing, click on it below.

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Residential\)](#)  
**Filing Id** 3966  
**Created** 01/26/2020 3:11 PM  
**Modified** 01/26/2020 7:04 PM  
**Status** Submitted and Pending Review  
**Primary Keys** Property Address: 6022 S KILPATRICK AVE PIN: 19153090190000 Tax Year: 2020

[CCAO Appeals - Real Estate Assessed Valuation Appeal \(Residential\)](#)  
**Filing Id** 3965  
**Created** 01/26/2020 3:10 PM  
**Modified** 01/26/2020 9:42 PM  
**Status** Draft Filing Created, But Not Yet Submitted.  
**Primary Keys** Property Address: 2800 145TH ST PIN: 28121080270000 Tax Year: 2020