

COOK COUNTY ASSESSOR | FRITZ KAEGI

CERTIFICATE OF ERROR APPLICATION

The Certificate of Error process provides the homeowner an opportunity to redeem missing exemptions. Homeowners can now file for past exemptions for the 2021, 2020, 2019, and 2018 tax years.

STEP 1 | Property Information

FOR OFFICE USE ONLY

CofE Type _____ CofE Number: _____

2021 _____

2020 _____

2019 _____

2018 _____

Property Index Number(PIN)	Property Address	City
Name of Applicant	Phone Number	Email address
Mailing Address (If different from property address)	City	State
	Zip Code	Date of Occupancy

Check the box to receive news from the Assessor's Office ☐

STEP 2 | Choose Eligible Exemption(s) / Verify Required Documents

Check-mark all missing exemptions and tax years for which you qualify and would like to apply. You may choose multiple exemptions and tax years.

Homeowner Exemption

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐

- ☒ I occupied the property as my principal place of residence on or before January 1st of the application year(s) indicated.
- ☒ I am liable for the payment of this property's taxes.
- ☒ I own this property or have a legal, equitable, or leasehold interest in this property.

I hereby apply for the Homeowner Exemption ☐

Senior Exemption

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐

- ☒ I occupied the property as my principal place of residence during the year(s) indicated.
- ☒ I am liable for the payment of this property's taxes.
- ☒ I own this property or have a legal, equitable, or leasehold interest in this property.
- ☒ I was born in or before 1956. Enter date of birth: _____ MM/DD/YYYY

I hereby apply for the Senior Exemption ☐

Persons with Disabilities Exemption

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐

- ☒ I was or became disabled during the tax year(s) indicated.
- ☒ I occupied the property as my principal place of residence on or before January 1st of the application year(s) indicated; or I was a resident of a life care facility licensed under the Nursing Home Care Act and my property remained unoccupied or was occupied by my spouse.
- ☒ I am liable for the payment of this property's taxes.
- ☒ I own this property or have a legal, equitable, or leasehold interest in this property.

I hereby apply for the Persons with Disabilities Exemption ☐

Required Documents

One of the following documents must be provided with this application and must match the year(s) in which you are applying. Check-mark the documentation you are including.

- ☐ Class 2 or 2A Illinois Disabled Person ID Card from the Illinois Secretary of State's Office.
- ☐ Proof of SSA Disability Benefits which includes: an award letter, verification letter, annual COLA letter. If you are under the age of 65 and receiving SSI disability benefits, include a letter indicating SSI payments.
- ☐ Proof of Department of Veterans Affairs disability benefits which includes an award letter or certification letter indicating you are receiving pension for a non service connected disability.
- ☐ Proof of pension for non-military service connected disability.
- ☐ Proof of Railroad or Civil Service Disability benefits which includes an award letter or verification letter of total (100%) disability.
- ☐ If you are unable to provide proof of your disability listed on the items above, you must submit Form PTAX 343-A, Physician's Statement for Proof of Disability, completed by a physician. [Note: You may also be required to be re-examined by an IDOR designated physician. You would be responsible for any cost incurred for your examination by any physician.]

Veterans with Disabilities Exemption

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐

- ☒ I occupied the property as my principal place of residence during the application year(s) indicated.
- ☒ I have at least 30% service connected disability certified by the US Department of Veteran Affairs during the tax year(s) indicated.
- ☒ I am liable for the payment of this property's taxes.
- ☒ I own this property or have a legal, equitable, or leasehold interest in this property.
- ☒ I have a total EAV of less than \$250,000, after subtracting any portion of the EAV of the property used for commercial purposes or rented for more than six months.
- ☒ I am an Illinois resident who has served as a member of the US Armed Forces on active duty or State active duty, in IL National Guard or US Reserve Forces and I was honorably discharged.

- ☒ I am a non-remarried Surviving spouse of a disabled veteran; if YES, complete the following:

Deceased Disabled Veteran's Name _____	Date of Death _____
MM/DD/YYYY	

I hereby apply for the Veterans with Disabilities Exemption ☐

Required Documents

Applicants must submit a certification letter from the VA that matches the year(s) in which you are applying and a DD214.

Check-mark the documents you are including in this application.

- ☐ Disability certification or verification letter from the U.S. Department of Veterans Affairs (VA) stating the applicant [veteran] has a service-connected disability for the tax year being applied for. **The document must specify the percentage of the service-connected disability and specify the effective date.**
- ☐ Form DD214 or separation of service from the War Department (military service prior to 1950), or Certification of Military Service Form.
- ☐ A non-remarried surviving spouse of a disabled veteran applying for the first time or transferring the exemption must also provide their marriage certificate, the disabled veteran's death certificate, and proof of property ownership.

Senior Freeze Exemption

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐

- ✓ The Total Household Income at this property was \$65,000 or less in the income year prior to the tax year you are applying.
- ✓ This property was my principal place of residence on January 1 of the tax year(s) indicated and January 1 of the preceding year.
- ✓ I own this property or have a legal, equitable, or leasehold interest in this property January 1 of the tax year(s) indicated and January 1 of the preceding year.
- ✓ I was/am liable for the payment of this property's taxes for the tax year indicated and preceding year.

I hereby apply for the Senior Freeze Exemption ☐

Required Income Verification for the Senior Freeze Only

To be eligible for this exemption, the household (applicant, applicant's spouse, and all persons using the property as their principal residence) must have had a combined income of \$65,000 or less during the calendar year prior to the application tax year(s) you are applying. **For example, if you are applying for tax year 2021, then income from calendar year 2020 must be listed.** Complete this worksheet to determine your eligibility for each tax year(s) and list the names of all persons who used this property as their principal residence as of January 1st of the year(s) you are applying:

YOU: _____

OTHERS: _____

THE INCOME VERIFICATION BELOW MUST BE COMPLETED

Note: this exemption is subject to an audit by the Cook County Assessor's Office.

Signing a fraudulent application for this exemption is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

Include the household total for all income entered.

TAX YEAR 2021 ☐ 2020 ☐ 2019 ☐ 2018 ☐
USE 2020 INCOME USE 2019 INCOME USE 2018 INCOME USE 2017 INCOME

1. Social Security, SSI benefits. Include Medicare deductions.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Railroad Retirement benefits.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Civil Service benefits.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Annuities, federally taxable pensions and retirement plan distributions.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. Human Services and other governmental cash public assistance benefits.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6. Wages, salaries, and tips from work.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. Interest and dividends received.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8. Net rental, farm, and business income (or loss).	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9. Net capital gain (or loss).	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
10. Other income (or loss).	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
11. Subtotal: Add Lines 1 through 10	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
12. Certain subtractions. You may subtract only the reported adjustments to income from U.S. 1040.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
13. Total Household Income: Subtract Line 12 from Line 11 If Line 13 is less than or equal to \$65,000, this household meets the income qualifications for the "Senior Freeze."	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

STEP 3 | Photo ID Required and Proof of Occupancy

All applicants must include Photo ID and an Occupancy Affidavit. The name and address on the ID must match what is entered on the application, and been issued before January 1 of the oldest tax year you are applying. If your current name is different from a former name on any provided verification document(s) or the deed, you must submit documentation sufficient to explain the name change: a certified marriage certificate, divorce decree, etc. If you do not own the property, you must submit documentation showing a legal, equitable, or leasehold interest in the property.

Attach copies of one from List A or one from List B AND one from List C

- A** Photo IDs that verify identity and occupancy in the tax year.
- Drivers License / IL ID Card
 - Matricula Consular ID
 - City of Chicago ID Card

If the address on your Photo ID doesn't reflect the property address, provide one photo ID from List B and one document from List C.

- B**
- IL Drivers License / IL ID Card
 - Matricula Consular ID
 - City of Chicago ID Card
 - US Passport
 - US Military ID Card
 - Certificate of Naturalization (N-550/N-570)
 - Permanent Resident Card (I-551)
 - Refugee Travel Document (I-571)
 - Employment Authorization (I-766)

- C** Items in List C must include the property address and reflect the tax year(s) in which you are applying.
- Bank statement
 - Landline, cable, or internet bill
 - Pay stub
 - Social Security Award Letter
 - Voting record (from Cook County Clerk's Office or Chicago Board of Elections)

STEP 4 | Signature

To the best of my knowledge, the information contained in this application is true, correct and complete. I understand that if an exemption is granted in error, this property may be subject to a lien for back taxes and penalties in accordance with Section 9-275 of the Illinois Property Tax Code.

I affirm that neither I nor my spouse (if any) have applied for a Homestead Exemption on any other property.

If you are completing a paper form, mail a completed form with applicable documentation to:

Cook County Assessor
118 N. Clark Street, Room 320
Chicago, IL 60602

Applicant's Name

Applicant's Signature

Date



OCCUPANCY AFFIDAVIT

Affiant's Name: _____ Phone #: (____) _____

Affiant's Current Address: _____
(property address, city, state and zip code)

I, _____, do hereby state under oath as follows:
(Affiant's name)

From _____ to _____, I occupied as my principal residence
(date) (date)

the property commonly known as _____ and
(property address, city, state and zip code)

identified by Property Index Number(s) _____,

and I did not request or receive a homestead exemption on a different property for any of those years.

I swear that the facts stated above are true and complete.

Signature of Affiant (required)