

**COOK COUNTY ASSESSOR**  
**FRITZ KAEGI**



COOK COUNTY ASSESSOR'S OFFICE  
118 NORTH CLARK STREET, RM 320  
CHICAGO, IL 60602  
PHONE: 312.443.7550  
WWW.COOKCOUNTYASSESSOR.COM

**PETITION FOR DIVISION AND/OR CONSOLIDATION OF  
PROPERTY FOR THE TAX YEAR 2025**

**PETITIONS FOR DIVISIONS/CONSOLIDATIONS  
MUST BE RECEIVED OR POSTMARKED  
NO LATER THAN NOVEMBER 1ST,  
2024**

To the Assessor of Cook County:

By signing below, I affirm that I have an interest in the property described in this petition. I request and authorize the Assessor to reconfigure \_\_\_\_\_ existing PINs as \_\_\_\_\_ new tracts on the Assessment Roll for the 2024 tax year.

Adding the two numbers above results in a total of \_\_\_\_\_ which will be the basis of determining the fee for this petition. The required fee, as authorized under Section 32-1 of the Code of Ordinances of Cook County, Illinois, must be paid at the time of filing this division/consolidation.

Part of this petition is the attached exact, concise, legal description of the property to be divided or consolidated and of each new tract to be listed. In the event one or more of the existing PINs are currently Exempt, I will explicitly state which legal description will continue to be Exempt\* and which legal descriptions will be considered assessable. I acknowledge that I have read and complied with the instructions on the third page of this form and that all filing fees are non-refundable regardless of whether this petition is defective or not. I also acknowledge that if the application as submitted to CCAO is incomplete and required documentation is not provided within 30 days of initial filing, the application will automatically not be processed until 2026. If by the end of the 2025 petition year the documentation is not received in order to process the petition request for 2026, I understand that the application will be cancelled, any paid fees will not be refunded and will need to begin the application process anew.

**ALL PARTIES TO THE DIVISION AND/OR CONSOLIDATION *MUST SIGN***

**Designated persons must include their Role in the Business when signing on behalf of Businesses listed as Owner.**

NOTE: Tract owner(s) name and address listed below will be forwarded to the county collector for billing purposes.

**Agent/Submitter/Representative (if applicable)**

Agent Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Represented Agency (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

Email: \_\_\_\_\_

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

**Owner of Tract Number 1**

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

Email: \_\_\_\_\_

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

**(Owner number 2)**

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

**(Owner number 3)**

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

**(Owner number 4)**

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Tel. No. \_\_\_\_\_

**(Owner number 5)**

I declare under penalty of perjury that this application and all supporting documentation submitted therewith is true to the best of my knowledge. I acknowledge that signing a fraudulent application for this Division/Consolidation is perjury as defined in Section 32-2 of the Illinois Criminal Code of 2012.

---

FOR OFFICE USE ONLY

Township \_\_\_\_\_ Volume \_\_\_\_\_

Date Received \_\_\_\_\_ By \_\_\_\_\_ Petition No. \_\_\_\_\_ Division Made \_\_\_\_\_ By \_\_\_\_\_ Land Division No. \_\_\_\_\_

# SCHEDULE TO BE ATTACHED AS A PART OF LAND DIVISION/CONSOLIDATION PETITION

Volume \_\_\_\_\_

Tax Code(s) \_\_\_\_\_

Permanent Real Estate Index No.(s) \_\_\_\_\_

---

Please read the detailed rules for Filing Petitions and Consolidations, available on our web site and also available at all Cook County Assessor's Office Locations.

*For information: Phone: 312-603-5323 E-mail: Assessor.Divisions@cookcountyil.gov, Website: <https://www.cookcountyassessor.com/divisions-consolidations>*

List original legal description(s) as now described on the County Clerk's records and then list separately the new description of each divided or consolidated tract. Number each tract to correspond with the signatures on pages 1 and 2. In the event one or more of the existing PINs are currently Exempt, I will explicitly state which legal description will continue to be Exempt\* and which legal descriptions will be considered assessable. If the new legal description is by metes and bounds, a plat of survey showing acreage **MUST** be attached to this petition. The Division Department may request and require, as necessary, the following additional documentation: deeds, plat act, and/or affidavits.

---

## **THIS SECTION IS FOR EXEMPT PROPERTIES ONLY**

Check here if an exempt parcel is being divided or consolidated and the exemption is to be continued for all or some of the newly created parcels. An Exempt "Continuing Ownership & Use Declaration After PIN Division" **MUST** be filed as part of this petition or Exempt parcels may become assessable. Continuing Ownership & Use Declaration After PIN Division forms are available in the Assessor's Exempt or Divisions Department or on the Assessor's website at [www.cookcountyassessor.com](http://www.cookcountyassessor.com). Please note that in the event one or more of the existing PINs are currently Exempt, I will explicitly state which legal description will continue to be Exempt\* and which legal descriptions will be considered assessable.

Check here if an exempt parcel is being divided or consolidated and it is not the intent of the exempt agency to continue the exemption to any of the newly created parcels.

Check here if application for exemption has been filed with the Cook County Board of Review.  
Date of application \_\_\_\_\_.

Signature \_\_\_\_\_

Date \_\_\_\_\_

---