



**CLASS E**  
**ELIGIBILITY APPLICATION**

Carefully review the Class E Eligibility Bulletin before completing this Application. For assistance, please contact the Assessor's Office, Incentives Department (312) 603-7529. This Eligibility Application, *a filing fee of \$500.00*, and supporting documentation must be filed in order to receive the Class E Incentive.

***Applicant Information:***

Name: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

***Contact Person (if different than the Applicant):***

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_

***Property Description (per PIN):***

**If you are applying for more than three different PINs, please submit the additional PIN information in an attachment.**

Street Address: (1) \_\_\_\_\_

Permanent Real Estate Index Number: \_\_\_\_\_

(2) \_\_\_\_\_

Permanent Real Estate Index Number: \_\_\_\_\_

(3) \_\_\_\_\_

Permanent Real Estate Index Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Township: \_\_\_\_\_ Existing Class: \_\_\_\_\_

**Identification of Person Having an Interest in the Property:**

Attach a complete list of all owners, developers, occupants and other interested parties (*including all beneficial owners of a land trust*) identified by names and addresses, and the nature and extent of their interest.

**Property Use:**

Is the use of the property “industrial” or “commercial” as defined in the classification ordinance?

Yes: \_\_\_ No: \_\_\_

**General Description of the Current Property Usage:** \_\_\_\_\_

**Solar Energy System:**

Is the solar energy system designed to provide “off-site” consumption of electrical power?

Yes: \_\_\_ No: \_\_\_

Do you intend to maintain, or permit the maintenance of, the solar energy system in operating condition for the duration of the incentive period?

Yes: \_\_\_ No: \_\_\_

When was the solar energy system installed and placed into operation? \_\_\_\_\_

**Required Documentation:**

Include the following documentation with this Application:

1. The solar energy system installation plans containing the layout/design of the solar energy system.
2. Any solar installation plans describing the anticipated MWh to be generated by the solar energy system and the anticipated MWh of electricity to be produced for off-site consumption.
3. Proof that the solar energy system has been installed and is actively producing energy for off-site consumption.
4. Building plans, surveys, construction drawings, photos, appraisals, etc. which specifically identify the square footage of all buildings and structures on the subject parcel and the improvement where the solar energy system is installed.
5. Installation plans, diagrams, photos, etc. of the solar energy system and the size and number of solar collectors used in the solar energy system. Also, documentation showing the location and size of the area where any equipment necessary for the solar energy system is installed.

6. An affidavit signed by the Owner identifying the square footage of the area containing the installed components of a solar energy system.
7. An attestation from the owner or third-party contractor that the solar energy system conforms to the standards as required by 35 ILCS 200/10-5(d)(3) and is actively producing energy for off-site consumption.

**I, the undersigned, certify that I have read this Application and that the statements set forth in this Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

*\*Note: If title to the property is held in trust or by a corporation or a partnership, this Class E Eligibility Application must be signed by a beneficiary, officer or general partner.*